Invitation for Proposals

| UNFPA, United Nations Population Fund, an international development agency, invites interested organizations to submit proposals **Towards addressing regressive social norms through collectivization and gender mainstreaming and ensuring (Leaving no one behind) LNOB through innovative approaches in the State of Rajasthan**  The purpose of the Invitation for Proposals is to identify eligible non-governmental organizations and academic institutions for prospective partnership with UNFPA India Country office to support achievement of results outlined in the 2023-2027 DP/FPA/CPD/IND/10 or section 1.3 below.  Organizations that wish to participate in this Invitation for Proposals are requested to send their submission through email clearly marked “NGO Invitation for Proposals” at the following address UNFPA India Country Office  bids.india@unfpa.org  By 07th November 2022, 23:59 hours IST.  Proposals received after the date and time may not be accepted for consideration.  Proposals must be submitted in English.  Any requests for additional information must be addressed in writing by 14th October 2022, 23:59 hours IST at the latest addressed to Operations Manager, *bids.india@unfpa.org.* UNFPA will post responses to queries or clarification requests by any applicants through emails to the concerned parties before the deadline for submission of proposals.  UNFPA shall notify applying organizations whether it is considered for further action.  Please see [Working with UNFPA: Key information for UNFPA Implementing Partners on completing the Protection from Sexual Exploitation and Abuse (PSEA) Assessment](https://www.unfpa.org/sites/default/files/admin-resource/Working_with_UNFPA_Key_information_for_IP_on_PSEA_Assessment_Nov2020.pdf). |
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| **Section 1: Background** | |
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| 1.1 UNFPA mandate (250 Words) | UNFPA is the United Nations sexual and reproductive health agency. Our mission is to deliver a world where every pregnancy is wanted, every childbirth is safe and every young person's potential is fulfilled. |
| 1.2 UNFPA Programme of Assistance in India Country office ( 250 Words) | In the India Country Office, UNFPA works with the government and other partners to achieve the overall goal of the 2023-2027 DP/FPA/CPD/IND/10.  Further information on the programme can be found on http://unfpa.org/India] |
| 1.3 Terms of reference | **1.** **Background and Rationale:**  UNFPA is the United Nations sexual and reproductive health agency and has been operating in India since 1974. Our mission is to deliver a world where every pregnancy is wanted, every childbirth is safe and every young person’s potential is fulfilled ensuring rights and choices for all.  UNFPAs 10th Country Programme (2023-27) is inspired by UNFPA’s Strategic Plan (2022 – 2025) and is aligned to the United Nations Sustainable Development Cooperation Framework, supporting in achieving the National Development Goals and the Agenda 2030. UNFPA will support national programmes that aim to advance the sexual reproductive health and rights of women, girls and young people, and accelerate achieving the three transformative goals of zero unmet need for family planning, zero preventable maternal deaths and zero gender based violence and harmful practices and the unfinished agenda of ICPD Programme of Action.  While continuing to retain focus in the states of Bihar, Madhya Pradesh, Odisha and Rajasthan, the 10th country programme will scale up efforts and drive accelerated progress towards the three transformative results. In Rajasthan, UNFPA has supported the government in formulation of key policies and programmes for the empowerment of women and girls. This includes State Policy for Women, Chirali – a community based model for addressing Gender Based Violence, Udaan – Menstrual Health and Hygiene Management Scheme and Girl Friendly Gram Panchayat.  UNFPA is looking to partner with experienced and credible organizations to implement the ambitious agenda envisaged in the 10th country programme. ***This Invitation for Proposal (IFP) from suitable NGOs is for implementing a multi-pronged approach on “*Addressing regressive social norms through collectivization and gender mainstreaming and ensuring (Leaving no one behind) LNOB through innovative approaches in the State of Rajasthan*”.***  **Objective:** The overall objective of this project is to address harmful and regressive social norms that perpetuates gender-based violence and harmful practices and empower young people for their health and well-being.  **The specific objectives are as follows:**  a) Support in designing policies and implementing government's flagship programmes and policies that enhance the value of girls & women, empower young people and address Gender Based Violence. These programmes/interventions include *Beti Bachao Beti Padhao* (BBBP), *Girl friendly Gram Panchayat, Chirali, IM Shakti Udaan, Rashtriya Kishor Swasthya Karyakram* (RKSK), School Health and Wellness Programme (SHWP)  b) Convene dialogues with a range of stakeholders (CBOs, FBOs) to advance gender equality and addressing gender-based violence and harmful practices against girls and women such as child marriage, gender biased sex selection and such others  c) Pilot, demonstrate and scale up initiatives to engage with men and boys on gender related issues that include understanding masculinity, addressing regressive social norms and promoting an enabling environment for girls and women.    **2.** **Scope of Work:** The scope of work is aimed at achieving the three broad objectives of the project are listed but not limited to the following :    ***Specific Objective A:*** *Support in designing policies and implementation of government’s flagship programmes that are focused on empowering young girls and women including the new Rajasthan State Policy for Women.*    ***Scope of work :***  o Facilitate study/assessments/research and documentation to promote evidence-based policies and programmes in the state  o Build capacities of various stakeholders especially the key departments (Directorate of Women Empowerment, Department of Panchayati Raj, Health, Police, Education etc) focus on empowerment of girls and women  o Mainstream gender in the government flagship programmes  o Strengthen Adolescent health related programmes in the State.  o Develop technical briefs, package of resource materials to support the implementation of these programmes  o Strengthen the institutional mechanism/committees constituted under these programmes.  o Demonstrate and strengthen community level mechanisms/models to implement strategies that transform regressive gender norms that justify and perpetuate GBV and harmful practices  o Design and implement campaigns/good practices/innovations under these programmes to enhance value of girls and women  o Support in strengthening the implementation of existing legislations related to GBV (including technology facilitated GBV, harmful practices such as gender-based sex selection, child marriage).    ***Indicative Deliverables :***  i) Resource materials/technical briefs / SOPs / guiding documents/evidence and advocacy piece developed to strengthen gender mainstreaming in programmes and policies in the State.  ii) Innovations for multi-sectoral response to GBV and harmful practices and mainstreaming gender in Government programmes implemented.  iii) Evidence generated and published on advancing SDG-5 in Rajasthan  iv) Community based models that include men engage model, girl friendly gram panchayat, community action groups etc. developed and scaled up  v) Community interventions to reach young people and adolescents with right-based gender transformative life-skills implemented.  vi) Training programmes designed and conducted from key departments to mainstream gender in their programmes.  vii) Articles / Reports developed on strengthening implementation of national flagship programmes.    ***Specific Objective B****: Convene dialogues with a range of stakeholders (CBOs, FBOs) to advance* *gender equality and addressing gender-based violence and harmful practices against girls and women such as child marriage, gender biased sex selection and such others*    ***Scope of work :***  o Build a coalition or platform for Community Based Organizations (CBOs) and Faith Based Organizations (FBOs) to promote gender equitable norms and practices, addressing gender-based violence and harmful practices.  o Facilitate consultations/dialogues among key stakeholders that include women and girls, Departments, PRIs, media, organizations working on women rights, academic institutes to design policies/strategies/action plans/programmes aimed at promoting gender-equal social norms, addressing gender-based violence and harmful practices such as sex-selection, child marriage.  o Engage with media to address regressive gender norms and promote gender-sensitive reporting    ***Indicative Deliverables :***  i) CBOs/FBOs built to promote gender equitable norms and practices, addressing gender-based violence and harmful practices  ii) Number of consultations with key stakeholders organised to promote gender-equal social norms, addressing gender-based violence and harmful practices  iii) Articles published to address regressive gender norms and promote gender-sensitive reporting    ***Specific Objective C:*** *Pilot, demonstrate and scale up platform to engage with men and boys on gender related issues that includes understanding masculinity, addressing regressive social norms and promoting an enabling environment of girls and women.*    ***Scope of work***  o Engage with young people especially men and boys through NYKS and other platforms to enable them in identifying regressive social norms that perpetuates gender inequality and promote them in challenging such norms.  o Demonstrate innovative ways and pilot models to reach out to young men and boys on the above issues  o Create “Youth champions” for initiating gender transformative processes thereby taking actions towards gender-based discrimination and violence  o Promote knowledge management related to men’s attitudes and behaviours on gender related issues such as masculinity, gender-based discrimination and gender-based violence    ***Indicative Deliverables :***  i) Awareness generation sessions organized with men and boys to challenge regressive norms using NYKS and other platforms  ii) Pilot models to reach out to young men and boys  iii) Training sessions organized on gender transformative processes for youth champions  iv) Publications on changing men’s attitudes and behaviours on masculinity, gender based discrimination and GBV.    **3.** **Indicative Results and Outputs :**  The key indicators include but is not limited to the following:  ● No. of policy/strategy and action plans developed for addressing GBV and harmful practices and no. of stakeholders reached through consultations/dialogues to facilitate the same.  ● No. of resource materials/technical briefs / SOPs / guiding documents/evidence and advocacy piece developed to strengthen gender mainstreaming in programmes and policies in the State.  ● No. of innovations undertaken to strengthen multi-sectoral response to GBV and harmful practices and mainstreaming gender in Government programmes.  ● No. of young people and adolescents including the most marginalized reached with right-based gender transformative life-skills.  ● No. of Community based models that include men engage model, girl friendly gram panchayat, community action groups etc. developed and scaled up in the state to address gender-based violence, harmful practices such as child marriage, sex-selection.  ● No. of stakeholders (officials from Departments, PRIs, grass-root level functionaries, media representatives, community leaders, religious leaders, Community Based Organizations, Faith Based Organizations, youth networks etc.) oriented/sensitized/trained on gender related issues and legislations to partner in addressing gender-based violence and harmful practices.  ● No. of partnership initiated/enhanced or networks engaged in empowering women, adolescents and young people including the one left furthest behind and enabling them in realizing their rights.  ● No. of media campaigns undertaken to address regressive social norms and promote value of girl child in the community    **4.** **Geographic Coverage:**  ● State level identified interventions in the area of youth, adolescent and Gender.  ● Two UNFPA priority districts - Sawai Madhopur and Udaipur    **5.** **Duration:** The proposal is sought for a period for three years starting January 2023. Year wise budget should be submitted for three years. However, UNFPA will provide financial support on an annual basis depending on the availability of funds and progress of the project.      *Based on the above objectives, interested agencies are required to detail out key activities of other CSOs. They are also expected to indicate key indicators, expected level of achievement against each indicator and broad deliverables. Please note:*  ***(a)*** *Approaches or activities related to adopting Human Rights based approach, evidence / data led strategies / activities, innovations, leveraging government / private agency resources, tech-based solution, partnership with civil societies or development partners will be greatly valued and will be an added advantage during the comparative evaluation of the IfP. Kindly highlight the same in the proposal.*  ***(b)*** *The agency is encouraged to add further strategic interventions, activities and key deliverables to achieve the three broad objectives of the project* |

Format to be used by the agency to submit the proposal

| **Section A. NGO Identification** | | |
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| A.1 Organization information | Organization name |  |
| Address |  |
| Website |  |
| Type of Organization ( NGO or Academic Institution) |  |
| Date of establishment of organization |  |
| Place of registration of the organization |  |
| HQ Location |  |
| A.2 Contact information  (Authorized Representative) | Name |  |
| Designation |  |
| Telephone & Mobile |  |
| Email |  |
| Contact details of the nodal officer for the project | Name |  |
| Designation |  |
| Telephone & Mobile |  |
| Email |  |
| A.3 United Nations Partner Portal | Are you registered in the [United Nations Partner Portal](http://www.unpartnerportal.org)? |  |
| If yes, provide the UNPP Partner ID |  |

| Section B. Overview of the organization |
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| B.1 Annual budget (250 words) | Annual budget (previous year, INR /USD) |  |
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| Main funding partners/ donors |  |

| B.2 Credibility (Include specific examples of working with State / National Govt.) (600 words) | *To what extent is the NGO or academic institution recognized as credible by the government, and/or other key stakeholders/partners?* |
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| Section C. Proposed interventions and activities to achieve intended results | |
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| C.1 Project Title (25 Words) | Please provide the project title along with any brand name to be used for the project. |
| C.2 Background  (300 Words) | This section should provide background and rationale for the proposed project |
| C.3 Goal and Objectives  (300 words) | *This section should clearly spell out 3 to 5 objectives for the project and broader goal.* |
| C.4 Geographic coverage  (150 words) | *The section should indicate the project implementation geographies* |
| C.5 Duration of the project (50 words) | *Proposed Start Date: DD/MM/YYYY*  *Proposed End Date: DD/MM/YYYY* |
| C.6 Description of strategies, activities and GANTT Chart (4500 words) | *This section should spell out broad strategies and suggested activities under each strategy clearly linked to achieving the proposed objectives.* |
| C.7 Human Resource /Team composition for the proposed project (1200 Words) | Organogram with brief role and responsibility table for all position to be hired for the project |
| C.8 Monitoring systems with key monitoring indicators (500 words) | The section should briefly explain the monitoring systems to be put in place for the project with 3 to 5 key indicators which organization proposes to be used for monitoring the project implementation |
| C.9 Budget | *This organization is expected to indicate tentative budget as per the attached template.*[*Click here to download the budget template*](https://docs.google.com/spreadsheets/d/1HF8Hl25ITdHclLiELN0CpXOW_Tl_lGnZc48RtvFJA7g/edit?usp=sharing)*.* |
| C.10 Any other additional information to be submitted ( 600 Words) | *The organization can use the section to provide any additional detail they would like to submit as part of the proposal and not being captured in above heads for the proposal.* |

| Section D. References | |
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| Please provide 3 references to support your proposal. Include name, title, contact information and brief summary of relationship. | |
| Reference 1: |  |
| Reference 2: |  |
| Reference 3: |  |

| Section E. Preventing Sexual Exploitation and Abuse (PSEA) Capacity Assessment  Please note, the results of this assessment may be shared with other United Nations entities | |
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| E.0 Preliminary Screening | Does the organization have direct contact with beneficiaries?  Yes ☐ No ☐  If your response is no, stop here and do not complete this section. However, please note if your organization begins working with beneficiaries at a later date, UNFPA will require your organization to fill out a self-assessment.  If yes, please continue. |
| Has the organization’s PSEA capacity been assessed by a UN entity in the last 5 years?  Yes  ☐    *If yes, share the assessment rating and supporting documentation with UNFPA and do not complete this section.*  No ☐  *If no, complete G.1 through G.8* |
| E.1 Policy Requirement | *Please provide supporting documentation for any fields marked “Yes”.*  Your organization has a policy document on PSEA. At a minimum, this document should include a written undertaking that the partner accepts the standards of conduct listed in section 3 of the ST/SGB/2003/13.  Yes ☐ No ☐  Supporting documentation may include:   * Code of Conduct (internal or interagency) * PSEA policy * Documentation of standard procedures for all personnel to receive/sign PSEA policy * Other (please specify): |
| E.2 Subcontracting | Your organization’s contracts and partnership agreements include a standard clause requiring sub-contractors to adopt policies that prohibit SEA and to take measures to prevent and respond to SEA.    Yes ☐ No ☐ \*N/A ☐  Supporting documentation may include:   * Contracts/partnership agreements for sub-contractors * Other (please specify):   *\* Please Note: If the partner notes that it does not have subcontractors in the self-assessment this core standard is not applicable and UNFPA will assess this core standard as N/A. However, if this situation changes and the same partner subsequently subcontracts activities to another entity, this would warrant a re-assessment.* |
| E.3 Recruitment | Your organization has a systematic vetting procedure in place for job candidates through proper screening. This must include, at minimum, reference checks for sexual misconduct and a self-declaration by the job candidate, confirming that they have never been subject to sanctions (disciplinary, administrative or criminal) arising from an investigation in relation to SEA, or left employment pending investigation and refused to cooperate in such an investigation.  Yes ☐ No ☐  Supporting documentation may include:   * Reference check template including check for sexual misconduct (including reference from previous employers and self-declaration) * Recruitment procedures * Other (please specify): |
| E.4 Training | Your organization holds mandatory trainings (online or in-person) for all IP employees and associated personnel[[1]](#footnote-0) (herein “personnel”) on PSEA and relevant procedures. The training should, at a minimum include:   1. a definition of SEA (that is aligned with the [UN's definition](https://undocs.org/ST/SGB/2003/13)); 2. an explanation on prohibition of SEA; and 3. actions that personnel are required to take (i.e. prompt reporting of allegations and referral of victims).   Yes ☐ No ☐  Supporting documentation may include:   * Training package * Attendance sheets * Training certificates * Other (please specify): |
| E.5 Reporting | Your organization has mechanisms and procedures for personnel, recipients of assistance and communities, including children, to report SEA allegations that comply with core standards for reporting (i.e. safety, confidentiality, transparency, accessibility).  Yes ☐ No ☐  Supporting documentation may include:   * Internal Complaints and Feedback Mechanism * Participation in joint reporting mechanisms * Communication materials * PSEA awareness-raising plan * Description of reporting mechanism * Whistle-blower policy * Other (please specify): |
| E.6 Assistance | Your organization has a system to refer SEA victims to locally available support services, based on their needs and consent. This can include actively contributing to in-country PSEA networks and/or GBV systems (where applicable) and/or referral pathways at an inter-agency level.  Yes ☐ No ☐  Supporting documentation may include:   * Internal or Interagency referral pathway * List of Available service providers * Description of referral or Standard Operation Procedure (SOP) * Referral form for survivors of GBV/SEA * Guidelines on victim assistance and/or training on GBV and GBV case management principles * Other (please specify): |
| E.7 Investigations | Your organization has a process for investigation of allegations of SEA and can provide evidence. This may include a referral system for investigations where in-house capacity does not exist.  Yes ☐ No ☐  Supporting documentation may include:   * Written process for review of SEA allegations * Dedicated resources for investigation(s) and/or commitment of partner for support * PSEA investigation policy/procedures * Contract with professional investigative service * Other (please specify): |
| E.8 Corrective Measures | Your organization has taken appropriate corrective action in response to SEA allegations, if any.  Yes ☐ No ☐ N/A ☐  Supporting documentation may include:   * Evidence of implementation of corrective measures identified by the UN partner entity, including capacity strengthening of staff. * Specific measures to identify and reduce risks of SEA in programme delivery. * Other ((please specify): |

1. Associated personnel include sub-contractors, consultants, interns or volunteers and others associated with or working on behalf of the Partner. [↑](#footnote-ref-0)