Invitation for Proposals

| UNFPA, United Nations Population Fund, an international development agency, invites interested organizations to submit proposals for **supporting Midwifery Initiative and SRH programming including support for roll out of DMPA-SC and Implants at the national level and in the UNFPA focus states.**  The purpose of the Invitation for Proposal is to identify eligible non-governmental organizations and academic institutions for prospective partnership with UNFPA India Country office to support achievement of results outlined in the 2023-2027 DP/FPA/CPD/IND/10 or section 1.3 below.  Organizations that wish to participate in this Invitation for Proposals are requested to send their submission through email clearly marked “NGO Invitation for Proposals” at the following address of UNFPA India Country Office  [bids.india@unfpa.org](mailto:bids.india@unfpa.org)  By **23rd February 2023, 23:59 hours IST**.  Organizations may submit individual or joint applications (a maximum of three organizations,  depending on their expertise, may partner for joint applications).  Proposals received after the date and time may not be accepted for consideration.  Proposals must be submitted in English.  Any requests for additional information must be addressed in writing by **2nd February 2023**, 23:59 hours IST at the latest addressed to Operations Manager, *bids.india@unfpa.org*. UNFPA will post responses to queries or clarification requests by any applicants through emails to the concerned parties before the deadline for submission of proposals.  UNFPA shall notify applying organizations whether it is considered for further action.  Please see [Working with UNFPA: Key information for UNFPA Implementing Partners on completing the Protection from Sexual Exploitation and Abuse (PSEA) Assessment](https://www.unfpa.org/sites/default/files/admin-resource/Working_with_UNFPA_Key_information_for_IP_on_PSEA_Assessment_Nov2020.pdf). |
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| **Section 1: Background** | |
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| 1.1 UNFPA mandate (250 Words) | UNFPA is the United Nations sexual and reproductive health agency. Our mission is to deliver a world where every pregnancy is wanted, every childbirth is safe and every young person's potential is fulfilled. |
| 1.2 UNFPA Programme of Assistance in India Country office( 250 Words) | In India Country Office, UNFPA works with the government and other partners to achieve the overall goal set out for its 10th Country Programme - 2023-2027 DP/FPA/CPD/IND/10.  Further information on the programme can be found on http://unfpa.org/India] |
| 1.3 Terms of Reference | **Background and Rationale:**  UNFPA is the United Nations sexual and reproductive health agency and has been operating in India since 1974. Our mission is to deliver a world where every pregnancy is wanted, every childbirth is safe and every young person’s potential is fulfilled ensuring rights and choices for all.   UNFPA’s 10th Country Programme (2023-27) is inspired by UNFPA’s Strategic Plan (2022 - 2025) and is aligned to the United Nations Sustainable Development Cooperation Framework, supporting in achieving the National Development Goals and the Agenda 2030. UNFPA will support national programmes that aim to advance the sexual reproductive health and rights of women, girls, and young people, and accelerate achieving the three transformative goals of zero unmet need for family planning, zero preventable maternal deaths and zero gender based violence and harmful practices and the unfinished agenda of ICPD Programme of Action.  While continuing to retain focus in the states of Bihar, Madhya Pradesh, Odisha and Rajasthan, the 10th country programme will scale up efforts and drive accelerated progress towards the three transformative results.  One of the major contributors towards maternal and neonatal deaths is poor quality of intrapartum care due to lack of skilled service providers. To address the lack of trained human resource; to facilitate physiological births and positive pregnancy and childbirth experience by women; and lessen the workload of doctors and specialists in high delivery load facilities, the government has initiated the Midwifery Services Initiative, introducing a new cadre of Midwives, in December 2018. Ministry of Health and Family Welfare (MoHFW) is committed to establish 16 identified institutes as National Midwifery Training Institutes (NMTIs) to create National and State Midwifery Educators (MEs) who will further be placed at National/State Training Institutes (SMTIs) to train a new cadre of Nurse Practitioners in Midwifery (NPMs). The NPMs will be deployed at midwifery-led care units at identified high case load facilities.  Currently, UNFPA is working closely with MoHFW, GoI in setting up National Midwifery Training Institutes (NMTIs) at Patiala and Udaipur. It also plans to support the roll out of trainings of NPMs at State Midwifery Training Institutes (SMTIs) in 4 UNFPA focused states (Rajasthan, Odisha, Madhya Pradesh and Bihar)or other SMTIs that could be assigned by GoI.  Recently, to address the unmet need of FP in the country and to fulfil FP 2030 commitment of expanding the basket of choice, the Government of India, has approved the introduction of DMPA-SC (Antara-SC) and single rod Implant (Implanon NXT) into the basket of choice for family planning methods under the National Family Planning Programme.  UNFPA is also supporting the introduction of the new methods through support to procurement, technical assistance, and rollout implementation support in the state of Rajasthan and Odisha.  UNFPA is looking to partner with experienced and credible organisations to implement the ambitious agenda envisaged in its 10th country programme.  Current Invitation for Proposal (IFP) is to identify a suitable NGO to **implement a multi-pronged approach to support Midwifery Initiative and roll out of new contraceptives (DMPA-SC and single rod sub-dermal Implant) in geographies mentioned below.**  **Objective:** The overall objective is to support the midwifery initiative by ensuring roll-out of quality training at NMTIs/SMTIs, and support the rollout of new contraceptives in the country through support at national level and specific support in the UNFPA focus states  **The specific objective of the project are as follows:**   1. Provide oversight and facilitate quality training and mentoring at NMTIs/SMTIs, establish smooth implementation of accreditation, and regulations mechanism for trainees and midwifery training institutes, and develop roadmap for deployment of trained MEs and NPMs in UNFPA focus states. 2. Support the rollout of new contraceptives in the country through strengthening of supply logistics, reporting on service uptake/adverse events and integration of new contraceptives in the FPLMIS; and need based support to initiation of services in identified districts of Rajasthan and Odisha   **Scope of work:** The scope of work is aimed at achieving the three broad objectives of the project which are as follows:  **Scope of work for objective A -Midwifery:**   1. Coordination with agencies identified by UNFPA/ MoHFW for establishing Midwifery Led Care Unit (MLCUs) at NMTI/SMTI linked parent hospitals and ensuring adherence to evidence based practices by clinical providers in parent hospitals 2. Providing oversight and mentoring support to NMTIs and SMTIs for smooth operationalization of quality training with timely start, progress, and completion of training batches 3. Providing oversight to post-training mentoring of MEs at their worksites (SMTIs, NMTIs and MLCUs) by IMEs and NMEs. 4. Collaborating with government (national and state), nursing and midwifery regulatory bodies for registration of IMEs 5. Advocacy with state nursing registration council (SNRC) for conducting exams, registration of MEs and Midwifery Training Institutes; and follow-up on strengthening midwifery components in curriculum or training of nursing cadres 6. Creating a pool of National Midwifery Educators and placing national trainers at NMTIs for supporting training at NMTIs/SMTIs (need-based) and post training mentoring support to MEs/NPMs 7. Supporting respective state governments in developing a deployment plan for MEs/NPMs trained from the four UNFPA focus states or from UNFPA supported NMTIs.   **Indicative Deliverables**   1. NMTIs and SMTIs continue Training programmes at UNFPA supported institutes 2. Onboarding of nursing and midwifery regulatory bodies to:    1. Develop and implement quality assurance framework for midwifery education    2. Develop road map for deployment of MEs and NPMs    3. Post training mentoring support provided at SMTIs at UNFPA supported SMTIs 3. A pool of NMEs available and places whenever needed at Midwifery training institutes for supporting trainings 4. Liaise with UNFPA, other technical implementing partner of UNFPA and support establishment of MLCUs in UNFPA supported states 5. Disseminate good practices, achievements and lessons learned.   **Key Indicators:**   * Number of national and state midwifery training institutes providing training for MEs/NPMs in line with International Confederation of Midwives standards, with UNFPA and new agency’s support * Protocols / Guidelines issued for quality assurance of midwifery education, accreditation, and regulation * Number of Midwifery Educators placed at NMTI/SMTI * Mentoring mechanism established for Midwifery Educators at SMTIs supported by UNFPA * Roadmap for the deployment and retention of midwives in India developed   **Scope of work for specific objective B -New Contraceptives:**   1. Programme management support for the supply of commodities, and integration of the commodities in the FPLMIS 2. Development of post training mentoring support tool 3. Provide training and post training mentoring support 4. Monitor reporting on the service uptake, follow ups and adverse event reporting   **Indicative Deliverables**   1. Ensure last mile availability of DMPA-SC and single rod implant in the assigned districts 2. Integration of the new contraceptives within the FPLMIS at the national level 3. Ensure commodity availability through LMIS in the states of Rajasthan and Odisha 4. Conduct national level workshops for strengthening of reporting and adverse event reporting 5. Conduct national level workshops for state and district nodal officers to strengthen FPLMIS 6. Conduct dissemination workshop on DMPA-SC and Implants after the learning cum exposure visits 7. Develop a technology innovation tool and deploy it for post training support for service providers 8. Provide need-based support for training and post training mentoring to the facilities of identified districts of Rajasthan and Odisha   **Key Indicators:**   * DMPA-SC and single rod implants included in the FPLMIS and supply chain managed through FPLMIS * No. of service providers and managers oriented on reporting and adverse event reporting * No. of service providers using application for getting responses for their queries on new contraceptives * Process documentation and lessons learnt on the introduction of newer contraceptives disseminated.   **Geographic Coverage:**  UNFPA focused states (Bihar, Rajasthan, Madhya Pradesh and Odisha) and any other state assigned to UNFPA by Government of India  **Duration:** The proposal is sought for a period of three years starting February 2023. Year wise budget to be submitted for three years. UNFPA will provide financial support on an annual basis depending on the availability of funds and progress of the project.  Based on the above objectives and the broad scope of work, interested agencies are required to detail out the key activities including suggestive collaboration or partnership with key government departments or other NGOs who have expertise in specific areas. They are also expected to indicate expected level of achievement against each indicator and broad deliverables.  Approaches or activities related to adopting Human Rights based approach, evidence / data led strategies / activities, innovations, leveraging government / private agency resources, tech based solution, partnership with civil societies or development partners will be greatly valued and will be an added advantage during the comparative evaluation of the IFP. Kindly highlight the same in the proposal. |

Format to be used by the agency to submit the proposal

| **Section A. NGO Identification** | | |
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| A.1 Organization information | Organization name |  |
| Address |  |
| Website |  |
| Type of Organization ( NGO or Academic Institution) |  |
| Date of establishment of organization |  |
| Place of registration of the organization |  |
| HQ Location |  |
| A.2 Contact information  (Authorized Representative) | Name |  |
| Designation |  |
| Telephone & Mobile |  |
| Email |  |
| Contact details of the nodal officer for the project | Name |  |
| Designation |  |
| Telephone & Mobile |  |
| Email |  |
| A.3 United Nations Partner Portal | Are you registered in the [United Nations Partner Portal](http://www.unpartnerportal.org)? |  |
| If yes, provide the UNPP Partner ID |  |

| Section B. Overview of the organization |
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| B.1 Annual budget (250 words) | Annual budget (previous year, INR /USD) |  |
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| Main funding partners/ donors |  |

| B.2 Credibility (Include specific examples of working with State / National Govt.) (600 words) | *To what extent is the NGO or academic institution recognized as credible by the government, and/or other key stakeholders/partners?* |
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| Section C. Proposed interventions and activities to achieve intended results | |
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| C.1 Project Title (25 Words) | Please provide the project title along with any brand name to be used for the project. |
| C.2 Background  (300 Words) | This section should provide background and rationale for the proposed project |
| C.3 Goal and Objectives  (300 words) | *This section should clearly spell out 3 to 5 objectives for the project and broader goal.* |
| C.4 Geographic coverage  (150 words) | *The section should indicate the project implementation geographies* |
| C.5 Duration of the project (50 words) | *Proposed Start Date: DD/MM/YYYY*  *Proposed End Date: DD/MM/YYYY* |
| C.6 Description of strategies, activities and GANTT Chart (4500 words) | *This section should spell out broad strategies and suggested activities under each strategy clearly linked to achieving the proposed objectives.* |
| C.7 Human Resource /Team composition for the proposed project (1200 Words) | Organogram with brief role and responsibility table for all position to be hired for the project |
| C.8 Monitoring systems with key monitoring indicators (500 words) | The section should briefly explain the monitoring systems to be put in place for the project with 3 to 5 key indicators which organization proposes to be used for monitoring the project implementation |
| C.9 Budget | *This organization is expected to indicate tentative budget as per the attached template.* [*Click here to download the budget template*](https://docs.google.com/spreadsheets/d/1HF8Hl25ITdHclLiELN0CpXOW_Tl_lGnZc48RtvFJA7g/edit?usp=sharing)*.* |
| C.10 Any other additional information to be submitted ( 600 Words) | *The organization can use the section to provide any additional detail they would like to submit as part of the proposal and not being captured in above heads for the proposal.* |

| Section D. References | |
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| Please provide 3 references to support your proposal. Include name, title, contact information and brief summary of relationship. | |
| Reference 1: |  |
| Reference 2: |  |
| Reference 3: |  |

| Section E. Preventing Sexual Exploitation and Abuse (PSEA) Capacity Assessment  Please note, the results of this assessment may be shared with other United Nations entities | |
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| E.0 Preliminary Screening | Does the organization have direct contact with beneficiaries?  Yes ☐ No ☐  If your response is no, stop here and do not complete this section. However, please note if your organization begins working with beneficiaries at a later date, UNFPA will require your organization to fill out a self-assessment.  If yes, please continue. |
| Has the organization’s PSEA capacity been assessed by a UN entity in the last 5 years?  Yes  ☐    *If yes, share the assessment rating and supporting documentation with UNFPA and do not complete this section.*  No ☐  *If no, complete G.1 through G.8* |
| E.1 Policy Requirement | *Please provide supporting documentation for any fields marked “Yes”.*  Your organization has a policy document on PSEA. At a minimum, this document should include a written undertaking that the partner accepts the standards of conduct listed in section 3 of the ST/SGB/2003/13.  Yes ☐ No ☐  Supporting documentation may include:   * Code of Conduct (internal or interagency) * PSEA policy * Documentation of standard procedures for all personnel to receive/sign PSEA policy * Other (please specify): |
| E.2 Subcontracting | Your organization’s contracts and partnership agreements include a standard clause requiring sub-contractors to adopt policies that prohibit SEA and to take measures to prevent and respond to SEA.    Yes ☐ No ☐ \*N/A ☐  Supporting documentation may include:   * Contracts/partnership agreements for sub-contractors * Other (please specify):   *\* Please Note: If the partner notes that it does not have subcontractors in the self-assessment this core standard is not applicable and UNFPA will assess this core standard as N/A. However, if this situation changes and the same partner subsequently subcontracts activities to another entity, this would warrant a re-assessment.* |
| E.3 Recruitment | Your organization has a systematic vetting procedure in place for job candidates through proper screening. This must include, at minimum, reference checks for sexual misconduct and a self-declaration by the job candidate, confirming that they have never been subject to sanctions (disciplinary, administrative or criminal) arising from an investigation in relation to SEA, or left employment pending investigation and refused to cooperate in such an investigation.  Yes ☐ No ☐  Supporting documentation may include:   * Reference check template including check for sexual misconduct (including reference from previous employers and self-declaration) * Recruitment procedures * Other (please specify): |
| E.4 Training | Your organization holds mandatory trainings (online or in-person) for all IP employees and associated personnel[[1]](#footnote-0) (herein “personnel”) on PSEA and relevant procedures. The training should, at a minimum include:   1. a definition of SEA (that is aligned with the [UN's definition](https://undocs.org/ST/SGB/2003/13)); 2. an explanation on prohibition of SEA; and 3. actions that personnel are required to take (i.e. prompt reporting of allegations and referral of victims).   Yes ☐ No ☐  Supporting documentation may include:   * Training package * Attendance sheets * Training certificates * Other (please specify): |
| E.5 Reporting | Your organization has mechanisms and procedures for personnel, recipients of assistance and communities, including children, to report SEA allegations that comply with core standards for reporting (i.e. safety, confidentiality, transparency, accessibility).  Yes ☐ No ☐  Supporting documentation may include:   * Internal Complaints and Feedback Mechanism * Participation in joint reporting mechanisms * Communication materials * PSEA awareness-raising plan * Description of reporting mechanism * Whistle-blower policy * Other (please specify): |
| E.6 Assistance | Your organization has a system to refer SEA victims to locally available support services, based on their needs and consent. This can include actively contributing to in-country PSEA networks and/or GBV systems (where applicable) and/or referral pathways at an inter-agency level.  Yes ☐ No ☐  Supporting documentation may include:   * Internal or Interagency referral pathway * List of Available service providers * Description of referral or Standard Operation Procedure (SOP) * Referral form for survivors of GBV/SEA * Guidelines on victim assistance and/or training on GBV and GBV case management principles * Other (please specify): |
| E.7 Investigations | Your organization has a process for investigation of allegations of SEA and can provide evidence. This may include a referral system for investigations where in-house capacity does not exist.  Yes ☐ No ☐  Supporting documentation may include:   * Written process for review of SEA allegations * Dedicated resources for investigation(s) and/or commitment of partner for support * PSEA investigation policy/procedures * Contract with professional investigative service * Other (please specify): |
| E.8 Corrective Measures | Your organization has taken appropriate corrective action in response to SEA allegations, if any.  Yes ☐ No ☐ N/A ☐  Supporting documentation may include:   * Evidence of implementation of corrective measures identified by the UN partner entity, including capacity strengthening of staff. * Specific measures to identify and reduce risks of SEA in programme delivery. * Other ((please specify): |

1. Associated personnel include sub-contractors, consultants, interns or volunteers and others associated with or working on behalf of the Partner. [↑](#footnote-ref-0)